

**MISHICOT VILLAGE BOARD
Public Hearing & Regular Meeting
December 6, 2022**

The Public Hearing was called to order by President Samz at 6:45 p.m. at the Village Hall. Roll call indicated Trustees Becker, Beranek, Ferry, Franz, Kliment, Samz and Wiegert. Clerk Reissman was also present. No one from the public attended.

The updated Floodplain Ordinance was presented. It was noted that Act 175 was added to the new ordinance. Discussion was held. A motion was made by Trustee Becker, seconded by Trustee Kliment to recommend to the Village Board to adopt the updated Floodplain Ordinance as presented. All in favor, motion carried.

A motion was made by Trustee Beranek, seconded by Trustee Becker to adjourn the public hearing at 6:52 pm. All in favor, motion carried.

The Mishicot Village Board meeting was called to order by President Samz at 7:00 p.m. at the Village Hall. Roll call indicated Trustees Becker, Beranek, Ferry, Franz, Kliment, Samz and Wiegert. Chief Granger, John Tulachka, Clerk Reissmann, Matt Skarda, Mike Koeppel, Jeff Kussow and Ken Jaworski from Cedar Corporation were also present.

President Samz led everyone in attendance in the Pledge of Allegiance.

A motion was made by Trustee Kliment to approve the November 15, 2022, meeting minutes as presented, seconded by Trustee Beranek. All in favor, motion carried.

Matt Skarda was present and give an update on his property and driveway access. He stated that one of the neighbors decided he didn't want to deed over the portion of the alley way that would be allocated to him. Discussion was held as to what other options could be done instead of the alley vacation so that Skarda's would still have a driveway. It was discussed that even if one person was willing to deed their portion to the Skarda's, they should still have room for a driveway since the maximum width of a driveway is 25'. Further discussion was held. An easement was presented to allow the Skarda's to put in their utilities before the alley vacation was completed and to allow them to continue to build their house. A motion was made by Trustee Ferry, seconded by Trustee Beranek to approve the temporary easement as presented. All in favor, motion carried. Resolution 2022-04, Resolution Vacating 60-Foot Right-Of-Way Dedicated to the Public for Future Street was presented. A motion to vacate the 60-foot right-of-way as put forth by Resolution 2022-04 was made by Trustee Ferry, seconded by Trustee Beranek. Roll call indicated as follows: Ayes-7; Nays-0; Absent-0, motion carried. It was noted that the public hearing for the vacation will be held on January 17, 2023 at 6:45 pm.

Mike Koeppel updated the board that the Church Street people would like some sort of resolution without going to court. He is still working on this.

Chief Granger informed the board that 5 of the Cadets will be going to the State competition in January.

John updated the board that Adam's truck is in for service and they are waiting for a technician to repair it and it is under warranty yet.

Trustee Kliment stated that he and Trustee Ferry performed the 3rd quarter audit and everything was well organized and up to date.

Trustee Beranek updated the board on the Plan Commission meeting that was held on November 29th. He stated that Bay Lakes presented a draft copy of the Comprehensive Plan and noted that there are still some changes that needs to be made by the next meeting. He also stated that the Plan Commission recommended

approving the updated Floodplain ordinance. He informed the board that discussions were held regarding updating our sign ordinance as there are a few issues in the Village in regards to signs and this will be discussed at the next Plan Commission meeting on January 31, 2023. He also informed the board about Wiegert's zoning violation. He stated the violations and what discussions took place and what was being asked of Ryan Wiegert to do by the Plan Commission and that he is required to stop all functions until he can be in compliance. He also stated that the Village's zoning code is outdated and Cedar Corp is proposing updating it to be more in line with the current times.

Clerk Reissmann read an email she received from Dean Anhalt, from the Town of Mishicot in regards to the Samz Rd project which stated that the State has the SMA's drafted and ready to go but just needs the go ahead from WisDot. She also gave an update on the condemnation at 163 S. Rockway. The Clerk asked the board to let her know who was going to the Village Association meeting on January 18 so she can get a count in. She also read a card she received from the League of Women's Voters, Manitowoc County thanking the poll workers for their service on the election. The Clerk noted that she had in the board packets, the newsletter that will go out with the tax bills and also a tax levy comparison and that the net tax levy is \$16.28 per thousand which is down from \$19.87 last year. She gave an update on the Administration Assistant position as well. She also informed the board of an elections grant that the Village can get to obtain a new, more secure computer to use for the elections in the amount of \$1,200 as well as IT support. Discussion was held and noted that the additional funds needed for a computer could come out of the Technology fund.

A motion was made by Trustee Kliment to approve the operator licenses #84, Ashley Beth Ann Schultz and #85, Kevin A Walker, seconded by Trustee Wiegert. All in favor, motion carried.

President Samz introduced general fund claims in the amount of \$16,050.04, water utility fund claims in the amount of \$25,504.95 and sewer utility fund claims in the amount of \$7,432.20 for Board action. A motion was made by Trustee Becker to accept the claims as presented and posted, seconded by Trustee Beranek that claims totaling \$48,987.19 to be approved and the Treasurer to be authorized the same. Roll call indicated as follows: Ayes-7; Nays-0; Absent-0, motion carried.

Ken Jaworski from Cedar Corporation discussed how the village zoning ordinances are from 1965 and are in need of updating. Jeff Kussow handed out two options with pricing on re-writing the zoning ordinances. He then went over option 1 and what the new zoning ordinance would look like and discussion was held. The board decided that it needs a complete redo and opted for option 1 and would be on a time and materials basis with an estimated cost of \$14,000. This would take about 6 months to complete. The Clerk will talk to the Village's auditor about where to take the money from as it wasn't budgeted for. This will be placed on the next meeting agenda for approval.

The updated Floodplain ordinance was presented. The Plan Commission has recommended that the updated ordinance be approved. Discussion was held. A motion was made by Trustee Becker, seconded by Trustee Beranek to approve the updated Floodplain ordinance. Roll call indicated as follows: Ayes-7; Nays-0; Absent-0, motion carried.

The Pine Circle bids were opened. Only one bid was received by Northeast Asphalt in the amount of \$25,830.00. The specifications were read. Discussion was held and noted that this was budgeted for in the 2023 budget along with a grant of \$9,574.00 for the project. A motion was made by Trustee Becker, seconded by Trustee Wiegert to accept the Pine Circle bid in the amount of \$25,830.00. Roll call indicated as follows: Ayes-7; Nays-0; Absent-0, motion carried.

The insurance renewal was presented and a motion was made by Trustee Ferry, seconded by Trustee Beranek to accept the insurance renewal in the amount of \$30,549.00. Roll call indicated as follows: Ayes-7; Nays-0; Absent-0, motion carried.

A motion was made by Trustee Kliment, seconded by Trustee Beranek to adjourn at 8:29 pm until the next meeting on December 20, 2022. All in favor, motion carried.

Respectfully Submitted by:

Kathy Reissmann
Village Clerk-Treasurer