

**MISHICOT VILLAGE BOARD**  
**Regular Meeting**  
**June 7, 2022**

The Mishicot Village Board was called to order by President Samz at 7:00 p.m. at the Village Hall. Roll call indicated Trustees Becker, Beranek, Ferry, Franz, Samz, and Kliment. Trustee Wiegert was absent. Chief Granger, John Tulachka, and Clerk Reissmann, Officer Brooks, George Krause, Kevin Schmitz, Mike Reif, Chad Schwoerer, Adam Yelvington, Shae Sortwell, Kristin Loenen, Cari Yelvington, Marie Yelvington, C Yelvington, Stasha Walters, Marcus Richmond and Donna Yelvington were also present.

President Samz led everyone in attendance in the Pledge of Allegiance.

A motion was made by Trustee Kliment to approve the May 17, 2022, meeting minutes as corrected, seconded by Trustee Beranek. All in favor, motion carried.

Rep. Shae Sortwell from the Wisconsin State Assembly presented a citation to Adam Yelvington for his heroic actions in saving an individual from a burning car recently. He then gave an update on what has been happening in the State Assembly and the ongoing issue with delays in people getting their occupational licenses. He indicated that he will be working on that the next few months to try and get it resolved.

George Krause gave an update on interest in the lots that the village has for sale. He also brought a folder of materials in case anyone stops in and inquires on the lots.

Mike Reif, Laderon Drive, brought his concerns to the board about the building permit fees. He indicated that he won't be able to complete his projects with the cost of the permit fees. He also raised questions for the building inspector on why he couldn't get a building permit previously. It was suggested that Mike come back to the next meeting when the building inspector can be at the meeting so he can address his concerns directly to him. Kevin Schmitz is asking the board to grandfather Mike in with the building permit fees. He also raised concerns about the passage of the building permit fees and that he thinks discussions were held before it was on the agenda to be passed. It was noted that there were discussions and work done by the staff and Trustees Beranek and Samz to come up with something to present to the board and was reported under the committee reports on March 1 and March 15, 2022 prior to the board passing the fee schedule on April 5, 2022.

Chad Schwoerer from JKC Insurances Services was present to discuss the employee health insurance options and answer any questions. Discussion was held and it was decided to stay with the current provider, Anthem Blue Cross and Blue Shield at a cost of \$6,760.15 per month. A motion was made by Trustee Becker, seconded by Trustee Kliment to approve staying with the Anthem health insurance. Roll call indicated as follows: Ayes-6; Nays-0; Absent-1, motion carried.

Chief Granger informed the board that Officer Brooks has been elected to the board for Crime Stoppers. He also noted that the Neighbors Ring app is all set up and ready to go. He said that the end of the school year went well and all 3 officers were present at the graduation ceremony. Officer Ladwig is going to be attending training next week for critical incidents for the Critical Response Team. He noted that the new drug box has arrived and will be installed whenever John and Adam have time to do it. He also said that the cameras at the VFW have been installed and everything is working. Officer Brooks gave an update on the visits he made to the homeowners of the blighted properties around the village. He said for the most part, all were well received.



John met President Samz at the condos on Pine Ridge Court by Par 5 and is trying to get a resolution to the situation with the water from the sump pumps.

Trustee Becker informed the board that the Ambulance Service's recycling fundraiser brought in about 29,000 lbs. and they made about \$700. They will be working on setting a date for the fall collection.

Trustee Kliment said that the summer concert series will be starting on Wednesday and will run for 12 weeks.

Trustee Ferry presented the printouts from Progress Lakeshore of their newsletter, Introduction to the Rural Innovation Initiative and the April 2022 Workforce Data and left them for anyone who's interested to look at.

Trustee Beranek informed the board that the Plan Commission met with Bay Lakes, who is working on the Village's Comprehensive Plan update. He noted that a citizen questionnaire will be going out and that there will be a lot of meetings coming up to get this plan done by the end of the year.

President Samz informed the board that he had taken pictures of Andrew Farr's property as a neighbor was complaining about his yard and now there is a lot line dispute. It was noted that the area he is constructing a garden bed with pavers in is in the state right-of-way. Discussion was held and this will be discussed with the building inspector. He also indicated that since the siding still isn't on the house, he instructed Rick to issue him a citation for not complying. He also noted that he received a call about the retaining walls at the cemetery is cracked and crumbling and whether anything can be done about it. He said that it looked like someone was running skateboards on it. He also said that the Personnel Committee will be meeting again to go over updates to the personnel manual in the near future.

Clerk Reissmann reported that she received a dividend check from the League of WI Municipalities for the 2022 dividend in the amount of \$3,234.00 with 1/3 going to the general fund, 1/3 to the water fund and 1/3 going to the sewer fund. She also gave an update on the ARPA funds, what was spent and how much is remaining. She also presented the wiring diagram from the contractor to fix the phone wiring and Spectrum will pay the cost to fix it. The board was ok with the wiring diagram and to go ahead and schedule the work. Discussion was held on putting the security system wiring at the village hall into conduit as well.

The Cruiser Court Cul de Sac Development Agreement was presented to the board along with suggested edits from the attorney. The board reviewed the edits and approved them to be changed in the agreement. The attorney also needs more time to review the agreement further to be sure the agreement complies with the state statutes. This will be put on hold until the agreement can be completed and will then be brought back to the board for approval.

The Clerk presented the alcohol and tobacco license applications for the 2022-2023 licensing year commencing July 1, 2022 with the exception of the Class "B" picnic license for the Mishicot Youth Sports, which is for June 16-19, 2022. A motion was made by Trustee Kliment to approve all licenses as presented on the attached list, seconded by Trustee Franz. All in favor, motion carried.

President Samz introduced general fund claims in the amount of \$25,176.52, water utility fund claims in the amount of \$5,500.00 and sewer utility fund claims in the amount of \$32,797.21 for Board action. A motion was made by Trustee Franz to accept the claims as presented and posted, seconded by Trustee Beranek that claims totaling \$63,473.73 to be approved and the Treasurer to be authorized the same. Roll call indicated as follows: Ayes-6; Nays-0; Absent-1, motion carried.



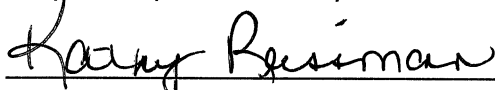
Ordinance 2022-02 was presented to the board. The Clerk informed the board that there are 59 past due customers with a total of \$24,397.56 in arrears just from this year. That doesn't include the prior years' receivable from the county for unpaid tax bills. It was agreed that that amount is excessive. The Clerk was asked to read the ordinance. Discussion was held. A motion was made by Trustee Ferry, seconded by Trustee Franz to adopt Ordinance 2022-02 Failure to Pay Water Charges as presented. Roll call indicated as follows: Ayes-6; Nays-0; Absent-1, motion carried.

An estimate was presented to the board for the cemetery road paving project and since it was over \$25,000, the project will need to be put out on bids. Discussion was held. The Clerk & John will proceed with the bid process.

The Village of Mishicot's Comprehensive Plan Public Participation Plan was presented to the board for approval. Bay Lakes requires this approval to move forward with the comprehensive plan. A motion was made by Trustee Becker, seconded by Trustee Beranek to accept the Mishicot Comprehensive Plan Public Participation Plan as presented. All in favor, motion carried.

A motion was made by Trustee Kliment, seconded by Trustee Beranek to adjourn at 9:20 pm until the next meeting on June 21, 2022. All in favor, motion carried.

Respectfully Submitted by:

A handwritten signature in black ink, appearing to read "Kathy Reissmann", written over a horizontal line.

Kathy Reissmann, Village Clerk-Treasurer



**RENEWAL CLASS "B" FERMENTED MALT BEVERAGE & INTOXICATING LIQUOR LICENSE:**

1. The Crowbar & Grill, LLC, Andrea Novak, 327 E Main Street
2. Baugniet's Badger Bowl, Jeffery Baugniet, 451 E Main Street
3. R.E.B's, Robert Behrman, 439 E Main Street
4. The Roundem Up, DBA, The Detour, Gavin Krause, 1237 S Main Street
5. Garceau Thirty One, LLC, DBA, Champs on State, Michael Garceau, 508 S State Street
6. The Side Street Station, Amanda Kienappel, 312 Rockway Street
7. FH Hospitality LLC, DBA, Par 5, Dharmen Patel, 250 W Church Street

**RENEWAL CLASS "A" FERMENTED MALT BEVERAGE & INTOXICATING LIQUOR LICENSE:**

1. Dollar General Store #20870, Steven Sunderland, 527 E Main Street
2. Bandana Petroleum, LLC, Thanda Raj Timilsena, Agent, 111 E Church Street
3. Country Visions Co-op, Steven Zutz, Agent, 114 East Main Street

**APPLICATIONS FOR CLASS "B" PICNIC LICENSE:**

1. Kickin Addiction, Brian Repinski, Person in Charge, Sept 9-10, 2022 at Mishicot Village Park
9. Mishicot Youth Sports, Allen Kliment, Agent, for June 16-19, 2022, at Mishicot Village Park

**APPLICATIONS FOR OPERATOR'S LICENSE FOR THE YEAR ENDING 06/30/2023:**

- |  |                      |
|--|----------------------|
| 1. Brian Repinski, 233 E Church Street, Mishicot               | General              |
| 2. David R Koepfel, 505 Randolph Street, Mishicot              | General              |
| 3. Shawn Krieser, 2101 Church Street, Two Rivers               | Crow Bar/Badger Bowl |
| 4. Sharon Hatfield, 407 E Main Street, Mishicot                | Badger Bowl          |
| 5. Maggie Munro, 1522 Monroe Street, Two Rivers                | Crow Bar             |
| 6. Gabriel D. Nascimento, 1309 River Road, Kewaunee            | Crow Bar             |
| 7. Stephanie C. Bressler, 1630 S Huron Road, Apt #3, Green Bay | Crow Bar             |
| 8. Corey K Haack, 3523 Stuart Street, Apt 2, Janesville        | Crow Bar             |
| 9. Cassidy Schaden, 1705 Cedargrove Drive, Apt 3A, Manitowoc   | Crow Bar             |
| 10. Shelby Bundy, 1923 Ruby Lane, Manitowoc                    | Crow Bar             |
| 11. Kristine A Behrmann, N532 Collegeate Road, Denmark         | R.E.B.'s             |
| 12. Kavita K Ter, 583 S Main Street, Apt 2, Mishicot           | Bandana Petroleum    |
| 13. Lal B Bhandavi, 583 S Main Street Apt 2, Mishicot          | Bandana Petroleum    |
| 14. Shirley M Basken, 6304 Rawley Rd, Two Rivers               | Champs on State      |
| 15. Dawn M Gaedtke, E1474 Hwy 29, Luxemburg                    | Champs on State      |
| 16. Laura R Klein, 2611 Adams Street, Two Rivers               | Champs on State      |
| 17. Melissa S Havlovitz, 451 Randolph Street, Mishicot         | Champs on State      |
| 18. Nicole C Weise, 703 Forest Home Drive, Francis Creek       | Champs on State      |
| 19. Karly R Ayotte, 703 Forest Home Drive, Francis Creek       | Champs on State      |
| 20. Valerie E Driscoll, 6534 Polifka Road, Whitelaw            | Champs on State      |
| 21. Ciara M Ewald, 366 Kent Street, Mishicot                   | Champs on State      |
| 22. Amy Jo Basken, 2519 Woodland Drive, Manitowoc              | Champs on State      |
| 23. Dori A Duening, 849 Wilson Street, Manitowoc               | Champs on State      |

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|---|-------------------|
| 24. Maggie J Klinkner, 3030 48 <sup>th</sup> Street, Two Rivers | Champs on State   |
| 25. Kylie B Heier, 1623 18 <sup>th</sup> Street, Two Rivers     | Champs on State   |
| 26. Michelle M Backus, 11900 Meyer Road, Two Rivers             | Champs on State   |
| 27. Billie A Pope, 419 Randolph Street, Mishicot                | Dollar General    |
| 28. Dorilee Chase, 9233 Fox Lane, Two Rivers                    | Dollar General    |
| 29. Kristy A Moffatt, 2910 37 <sup>th</sup> Street, Two Rivers  | Dollar General    |
| 30. Theresa A Stewart, 2924 Garfield Street, Apt D, Two Rivers  | Dollar General    |
| 31. Savannah J Siders, 18501 Freedom Court, Mishicot            | Crow Bar          |
| 32. Kelly S Scruton, 418 Park Lane, Apt 104, Mishicot           | Dollar General    |
| 33. Prabhakar Khanal, 2707 Forest Ave, Two Rivers               | Bandana Petroleum |

#### **BUILDING PERMITS FOR 2022**

| <b><u>Permit#</u></b> | <b><u>Date</u></b> | <b><u>Contractor</u></b>                  | <b><u>Project</u></b>                                   | <b><u>Amount</u></b> |
|-----------------------|--------------------|---|---|----------------------|
| 22-2085               | 5/18/22            | William Harley<br>230 E Church Street     | Drywall, carpet to hardwood<br>Patio door to window     | \$15,000             |
| 22-2086               | 5/23/22            | John & Lora Murphy<br>320 Riverwood Drive | Repairs due to Fire Damage                              | \$120,000            |
| 22-2087               | 5/25/22            | Dave Capraro<br>411 S Rockway Street      | Walkin shower & surround<br>Include mixing valve & trap | \$16,068             |
| 22-2088               | 5/25/22            | Mike Reif<br>931 Laduron Drive            | Siding  | \$1,600              |
| 22-2089               | 6/01/22            | Gary Kobes<br>422 ABC Court               | Fence   | \$560                |
| 22-2092               | 6/06/22            | Mike Reif<br>931 Laduron Drive            | 200 Amp Underground Service<br>& Kitchen Remodel        | \$4,500              |



**ORDINANCE 2022-02**  
**VILLAGE OF MISHICOT**

AN ORDINANCE TO AMEND THE CODE OF THE VILLAGE OF MISHICOT BY DELETING AND REPEALING CHAPTER 344-16 THEREOF, FAILURE TO PAY WATER CHARGES, AND REPLACING IT WITH A NEW CHAPTER 344-16, TO BE ENTITLED "FAILURE TO PAY WATER CHARGES", WHICH CHAPTER PROVIDES FOR A PROCEDURE WHEN CUSTOMERS FAIL TO PAY DELINQUENT UTILITY CHARGES.

It is hereby ordained by the VILLAGE OF MISHICOT, Manitowoc County, Wisconsin, as follows:

Section 1. The Code of the Village of Mishicot is hereby amended by deleting and repealing Chapter 344-16, Failure to pay water charges.

Section 2. The Code of the Village of Mishicot is hereby amended by adding thereto a new chapter, to replace Chapter 344-16 hereinabove repealed, to be Chapter 344-16, to read as follows:

§ 344-16 (A) Water utility customers are billed quarterly for their consumption with payment due within 20 days of the bill date. Any bill not paid within 20 days will incur a late charge and a late notice will be sent as soon as reasonably possible after the 20 days. Furthermore, collection notices will be sent monthly and failure to pay in full or enter into a deferred payment agreement by the next quarterly billing may result in disconnection. Any account not paid in full by November 1 will be subject to a 10% penalty and will be applied to the property tax bill for the service address pursuant to Wis. Stats. 66.0809 (3)

§ 344-16 (B) It shall also be the policy of the Village as provided in Wis. Stats. Ch. PSC 185.37 that where the charges for water consumption furnished to any property not having been paid for a period of one quarter, the water facilities to said property shall be shut down by giving the property owner written notice of disconnection at least 10 calendar days prior to disconnection except as provided in Wis. Stats. Ch. PSC 185.37 (3), (4), and (8).

§ 344-16 (C) In the event of two quarters of delinquency or default on a payment agreement, it shall be the policy of the Village to require a security deposit in the amount of the highest estimated gross bill for any consecutive billing period selected by the utility, to be paid within 30 days of notice unless the customer provides the village with information that their income is at or below 200% of the federal income poverty guidelines. This deposit will be refunded, with interest (set by the PSC) following 12 consecutive months of prompt payment in accordance with Wis. Stats. Ch. PSC 185.36.

§ 344-16 (D) In the event of water theft or meter tampering, service may be discontinued with a written 24-hour notice for nonpayment of a bill as provided in Wis. Stats. Ch. PSC 185.37 (4).

§ 344-16 (E) The Village adopts all other provisions in the Wis. Stats. Ch. PSC 185 Standards for Water Public Utility Service.

Section 3. This ordinance shall take effect the day after posting.

Passed and adopted this 7<sup>th</sup> day of June 2022.

Vote For: 6 Vote Against: 0 Not Voting: 1

Signed by: [Signature] Date: 6/7/22  
Village President

Attest: [Signature] Date: 6/7/22  
Village Clerk/Treasurer

Date adopted: 6/7/22  
Date posted: 6/8/22  
Date effective: 6/8/22

